



news and information
for employees of the
city of Saint Paul

City Update

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June 14, 2002

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City Update

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Submission deadline is noon,
Tuesday, one week before payday.

Finance system team to make recommendation

For the past two years the City Finance System Team has been studying the City's current Financial Management System (FMS), our financial processes and current management information system technology to determine how best to meet the City's financial information needs in the future.

Since your participation in our focus group process in early 2001, we retained the services of the accounting and consulting firm Virchow, Krause (VK) and Company, LLP of Madison, Wisconsin, to assist us in a number of ways. In partnership with VK, the Team assembled a large prioritized list of functional requirements, did an informal survey of software and hardware vendors to determine ballpark prices, and completed a very detailed cost benefit

analysis of five different scenarios for future system development.

These five scenarios are:

1) **Status Quo** - no change to the current financial system;

2) **Upgrade the current system's operating environment** - this would take the City's FMS and place it in the Universe operating environment, which would make it more stable and maintainable;

3) **Upgrade FMS to Universe and modify it** - this would only include the highest priority enhancements identified through our study, it would not be current technology;

4) **Purchase Core Financials** - the City would buy an "off-the-shelf" package that would replace the

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Places to go. Things to do.

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current functions of FMS and Budget, replacing these two systems with one employing current technology; and

5) Purchase an Enterprise Resource Planning (ERP) system - this would

replace FMS and Budget, but also the Human Resources and Payroll systems, and would include program accounting, job costing, materials inventories, procurement efficiencies and fixed asset accounting.

The Team had many questions

asked of us immediately after announcement of the Mayor's spending freeze in January of this year. We had many of the same questions ourselves. After discussing the relationship of the freeze to our work with Office of Financial Services (OFS) Director Peter Hames, we came to the conclusion that the freeze was not intended to slow down our work at that time.

It was clear to the Team that the time was not right to make that determination. The appropriate time to make that decision would be after the Team finished its study and took our recommendation to Peter Hames and the Mayor.

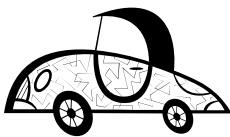
We have studied all of the scenarios in depth and are ready to make a recommendation to OFS Director Peter Hames, Deputy Mayor Dennis Flaherty and Mayor Randy Kelly. We will deliver our recommendation and final report to Peter Hames on May 31, 2002.

We will begin discussions with these decision makers shortly thereafter, and based on their review of our work, we will report the best solution for the City and our reasons for our recommendation in a later edition of the City Update.

As always, you can find out more about our work on theorb, by clicking on Finance System Team under the Financial Services heading, or by typing <http://www.ci.stpaul.mn.us/depts/ofs/fsteam> in your web browser.



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your loan by mail, online at www.cccu.com, or by phone at 651-225-2700.

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Red Cross says "Thanks!"

Thank you very much to all who gave blood May 28th, as well as to those who intended to donate, but for some reason, could not. One hundred twenty-one people came to donate. Ninety-nine actual units were collected.

The Red Cross was collecting "triples," meaning that platelets, plasma, and red cells will be used from the units collected. This means that 297 people will benefit from the Blood Drive that was held in City Hall today.

The next Blood Drive will be held on Tuesday, September 10th, so mark your calendar! We hope to see you then!



City job openings as of June 14th, 2002

Application deadline	Job title	Wage or salary rate	Exam date
06/21/02	ECC Police Dispatcher	\$1,527.60 bi-weekly	06/27/02
Open	ECC Telecommunicator	\$1,417.26 bi-weekly	See Job Ann
Open	IS Info/Tech Analyst IV	\$1,821.08 bi-weekly	See Job Ann
Open	IS Systems Support Specialist IV	\$1,640.13 bi-weekly	See Job Ann
06/17/02	Water Meter Technician (prom)	\$1,271.08 bi-weekly	06/27/02
Open	Water Safety Instructor (seasonal)	\$8.25 per hr	See Job Ann

Please Note: Mayor Kelly has announced a hiring freeze for the City of Saint Paul. The testing and application process will be continuing for certain positions, and hiring decisions will be made on a case by case basis. The City does anticipate that some exceptions to the freeze will be approved, particularly for certain seasonal/summer positions. You are encouraged to continue your interest in City employment by completing the job application process.

Note: Call or visit the Office of Human Resources to receive the official job announcement for these positions. Location: 400 City Hall Annex. Phone: 651-266-6500 (TTY/TDD 651-266-6501) or visit the web site: www.ci.stpaul.mn.us/jobopenings. For jobs announced after June 6th, please call our 24-hour job line, 651-266-6502.